



OPEN TO INTERNAL AND EXTERNAL CANDIDATES
VACANCY
 CLARKE CHAPMAN FACILITIES MANAGEMENT LIMITED (CCFM)

LOCATION

Working between Beeston, Scunthorpe and Doncaster Site offices

JOB TITLE

ASSISTANT OPERATIONS MANAGER

JOB DESCRIPTION

The Assistant Operations Manager will report to and support the Operations Manager (SCPV & RDF) in the management of the Switch & Crossing Fleet (SCPV) at various locations.

Responsible for the supervision of all CCFM SCPV personnel and the day to day depot based activities including all loading, on site operating and fleet maintenance and repairs and supporting the client with all requirements of the contract.

Key accountabilities will be management of performance, budget, quality, health, safety and environment with regards to the S&C Fleet Operations and maintaining depot facilities to the required standard. Establish effective communications with all CCFM employees and other relevant parties.

General management duties including routine reports, liaising with the client, personnel training plan and appraisal system, effective inter-company communications.

The Assistant Operations Manager will also be required to be "On Call Manager" on a shared rota basis (Saturday to Friday) 1 week in every 4 weeks.

The successful candidate will be expected to undertake any other duties within their capabilities which may be necessary to ensure the needs of our clients are met.

A full job description will be issued with requests for an application pack.

EXPERIENCE

Experience in both operational and engineering environments is required with a preference within the Rail industry or similar.

Will have experience of on-site operational requirements.

Excellent management and communication skills.

Possess a good working knowledge of ISO 9001 Quality Systems and ISO 14000 Series Environmental Practice.

Be familiar with modern management practices and application of cost control systems.

Site management experience.

Ideally to have working knowledge of the Railways and culture.

QUALIFICATIONS

HND/NVQ Level 4 or demonstrable experience in a similar role/appropriate field.

Full valid driving licence required

APPLICATIONS PACKS CAN BE OBTAINED BY:

EMAIL julie.graham@clarkechapman.co.uk or TELEPHONE 0191 4772271.

If, by reason of a disability, you may have problems completing an application form, please advise when you request an application pack

**COMPLETED APPLICATION PACKS TO BE RETURNED BY
 9.00AM ON FRIDAY 20TH NOVEMBER 2020**

